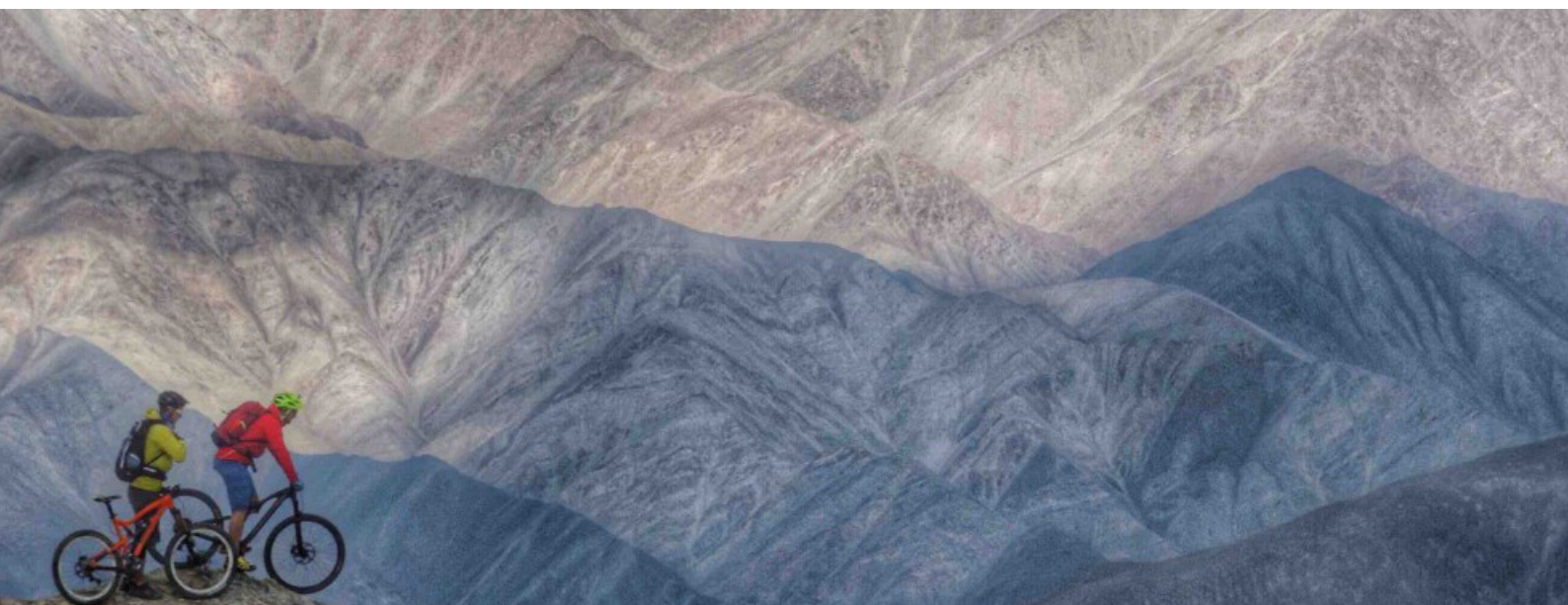


CAPS MTB



Creating a European Professional Standard for Mountain Bike Instructor-Guides



D5 - CAPSMTB Project Evaluation Package



Co-funded by the
Erasmus+ Programme
of the European Union

Project reference : 579731-EPP-1-2016-1-FR-SPO-SSCP



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Creating a European Professional Standard for Mountain Bike Instructor-Guides/ CAPSMTB

Project reference: 579731-EPP-1-2016-1-FR-SPO-SSCP

CAPSMTB project evaluation summary

Work Package:

Notes on delivery

WP0. Management, meetings and monitoring of the project - SNMCF

R0.1: Sound financial procedures and operational realisation of the project within the timeframe and budget defined

R0.2: The European Commission/ EACEA project officer remains well informed

R0.3: The collaboration between project partners functions optimally

R0.4: Any shortcomings are identified early and can therefore be mitigated

R0.5: The best possible project outcomes are produced

No info/communication ever requested so we assume yes

Regular meeting (Skype and physical) were key to this and very successful again, regular meeting (Skype and physical) were key to this and very succe:

Most project outcomes were actually exceeded

WP1. Opening a transnational dialogue, assessing the current situation, defining the project objectives and the project partners - IMBA Europe

R1.1: Creation of a truly European transnational dialogue between MTB instructor-guides.

R1.2: A cohesive audit of the current situation regarding MTB instructor-guiding across Europe.

R1.3: A European vision for the development of MTB instructor-guiding

R1.4: A rough plan for implementing this vision

There was such a need for this it was easily achieved

The basis of future benchmarking work

Surprisingly easy to reach agreement

WP2. Identify a remit organisation or foster a creation - EO-MTBing - SNMCF

R2.1: Creation of a strong organizational infrastructure allows the project to advance

R2.2: A neutral organization reflects the truly European scale of the project

R2.3: A strong image and effective communication channels help to attract new partners to the project.

EO-MTBing is also the project legacy vector

True international composition ensures neutrality

Very effective

WP3. Create a European standard for MTB guide-instructor training - Swiss Cycling

R3.1: The job description reflects the input of all interested organisations throughout Europe and therefore its quality is assured along with its future equal access to new organisations and countries.

R3.2: The European training standard for MTB instructor-guides is created - this is the cornerstone of the entire project.

R3.3: This work is successfully disseminated across Europe, helping to attract future members of the project.

361 hours teaching, 200 hours internship

See WP6

WP4. Delivery of the European standard - Slovenian Cycling + Dutch Cycling Federations

R4.1: The new EO-MTBInG European standard for MTB instructor-guides is operational in 5 European countries by October 2018.

R4.2: By October 2018, at least 4 more countries will have already begun the process of implementing the standard, with a view to adopting it across all European countries by October 2022.

Extra achievement of first joint European final exam completed Oct 2018

Exceeded - 10 more countries by 2022

WP5. Evaluation of the European MTB instructor-Guide project - SNMCF

R5.1: Ensured operational realisation of the project within the timeframe and budget defined

R5.2: Any shortcomings are identified early and can therefore be mitigated

R5.3: Timely evaluation, especially the qualitative 360 degree peer reviews, ensures that lessons learnt during the project can be implemented in real-time, during the project cycle.

R5.4: The European Commission/EACEA project officer remains well informed

R5.5: The collaboration between project partners functions optimally

R5.6: The best possible project outcomes are produced

Time was fine, project budget was slightly reduced

Ensured with regular project communication and meetings

No extra info ever requested so we assume yes

Cooperation always worked very well

Exceeded

WP6. Dissemination of European MTB instructor-guide project results - IMBA Europe

R6.1: Equal access to the project findings is assured

R6.2: More countries are able to join the project

R6.3: Access to safe MTB instructor-guiding is greatly increased across Europe

R6.4: Participant safety is increased and participation levels in sport increase across Europe.

IMBA Europe and CAPSMTB project websites ensure equal access

Robust IOP documentation was key to this

See participation statistics

Legacy result, full evaluation scheduled 2022

Mitigation measures required? (details)	Timely Delivery?	Activities completed?	Results fully realised?	Peer review approval (post-mitigation)?
	Yes/delayed/not delivered	All/most/ some/none	All/most/ some/none	unanimous/majority/minority/none
Activities 1,3 and 6 removed from budget.				
Volunteer work hours removed from budget.	Yes	All	All	Unanimous
Reports reduced from monthly to quarterly - more appropriate	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
Slightly delayed quality assurance for Poland - Spring 2019	Yes	most (Poland quality assurance)	All	Unanimous
/	Yes	All	All	Unanimous
Activities 1,3 and 6 removed from budget.				
Volunteer work hours removed from budget.	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	All	Unanimous
/	Yes	All	Too early to evaluate	Too early to evaluate



Overall Review

Future recommendations

WP success/partial success/limited success/failure

WP Success

Employment of professional project manager.
Request closer interaction with supervisor

Regular effective communication is the key here - use Skype where physical meetings not possible
For smooth running, project objectives need to be built around the funding model and not vice-versa

WP Success

WP Success

WP Success

WP Success

Flexibility in dealing with objectives helps ensure their attainment
Assure financial self reliance of EO-MTBing for future roll out

WP Success

Use a professional project manager to define future budgets

Again, use technology (Skype) wherever possible as frequent communication is key to timely evaluation and mitigation
Agree communication framework in advance to manage project partner expectations.

Factor in planning for objectives being exceeded into project planning, maybe with a best/normal/mitigated case scenario plan

WP Success

Internet based dissemination is key to equal access
Post-project legacy must be planned during project period, with ample time allocated for detailed IOP provisions